

Division of Risk Management Building Survey

Agency: _____ Division: _____ Building Name: _____

Agency Bldg. # _____ State Bldg. # _____

Address: _____

City: _____ County: _____ Zip Code: _____

CONSTRUCTION CLASS: (Please checkmark the appropriate description)

- _____ **A** Class "A" buildings have fireproofed structural steel frames with reinforced concrete or masonry floors and roofs.
- _____ **B** Class "B" buildings have reinforced concrete frames and concrete or masonry floors and roofs.
- _____ **C** Class "C" buildings have masonry or concrete exterior walls, and wood or steel roof and floor structures, except for slab on grade.
- _____ **D** Class "D" buildings generally have wood frame, floor, and roof structure. They may have a concrete floor on grade and other substitute materials, but is considered combustible construction.
- _____ **S** Class "S" buildings have frames, roofs, and walls of incombustible metal. This includes the pre-engineered metal buildings.

OCCUPANCY: Principal occupancy: _____ **Estimated Contents Value** _____

Use of Space: (% of total square footage)

Office Space	_____ %	Building Condition:	Poor	_____	Good	_____	Exc.	_____
Library, Museum	_____ %	Is woodworking performed?	Y	_____	N	_____		
Cafeteria	_____ %	Is there a dust collection system?	Y	_____	N	_____		
Maint / Shop / Garage	_____ %	Is spray painting performed?	Y	_____	N	_____		
Classroom	_____ %	Are flammables stored?	Y	_____	N	_____		
Laboratory, Hospital	_____ %	Is welding performed in bldg?	Y	_____	N	_____		
Warehouse	_____ %							
Auditorium	_____ %							
Housing	_____ %							
Other (describe)	_____ %	(examples are: Farm, Store, Parking, Greenhouse, Armory, Hangar, Penal Institution, Liquor Store, etc.)						

_____ **100** % **Building Condition:** Poor _____ Good _____ Exc. _____

Sq Footage-all floors: _____ Constr Yr: _____ Ownership: _____ Type: _____ Status: _____

Elevators: _____ Passenger _____ Freight _____ Floors: Below Ground _____ Ground Lvl _____ Above _____

Your estimate of total building value, if available _____ Indicate whether estimate is based on Actual Cash Value (ACV) or Replication Cost (R - If historical) _____

FIRE PROTECTION:

- Is Bldg. Fire-sprinklered? Y _____ N _____ What percent is sprinklered? _____ %
- Is sprinkler system under at least an annual service contract? Y _____ N _____
- Alarms: Smoke: Y _____ N _____ Heat: Y _____ N _____ Motion: Y _____ N _____
- Door / window alarms: Y _____ N _____ Off-Premises? Y _____ N _____ Is a 24-hr watchman present? Y _____ N _____
- Fire dept or fire district name: _____
- Do main gas / water supply lines have flexible connections? Y _____ N _____
- Does main gas line have an automatic shutoff valve? Y _____ N _____